



P.O. Box 189 • 210 Commercial St. • Brooklyn, Wisconsin 53521  
(608) 455-4201 • Fax: (608) 455-1385 • [E-mail: clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

**VILLAGE BOARD MEETING AGENDA**  
**June 8, 2015 6:30 p.m.**  
**VILLAGE HALL – 210 COMMERCIAL STREET**

Please take notice that there will be a public meeting of the above governmental body, on the date, time and place indicated above, for purposes of considering the subject matter set forth in the following agenda:

Call meeting to order  
Pledge of Allegiance  
Public Comments  
Approve Village Board minutes of 5-11-2015

**Village President Report**

Hawkey

1. Ordinance Policy
2. Attorney Policy

**Village Clerk-Treasurer's Report**

Strause

1. Monthly Financial Report

**Public Works**

Langer

1. Committee recommendation of approval of Amendment #1 to the 4-25-12 Strand agreement (WWTP-DNR Permit)
2. Committee recommendation of approval of Strand Task Order #15-01, Preliminary Compliance Alternatives Plan (WWTP-DNR Permit)
3. Natural Lawn Permit Fee
4. Urban Forestry Grant work update
5. Public Works and Utilities Reports

**Safety Committee**

McCallum

1. Approve 12-4-14 Committee minutes
2. Accept resignation of Shirley Hardy, secretary, effective 5-21-15
3. Approve advertising for Police Dept Part-time secretary
  - a. Rate of pay
4. Approve Recreation's Annual Fun Run/Walk for June 13<sup>th</sup>
5. Approve Special Events Policy Application
6. Chief Barger's report

**New Business**

Hawkey

1. Water Utility-Simplified Rate Case – PSC calculations –non qualifying
  - a. Finance Committee recommendation for no change to rates this year through full application process and review next year
2. Sewer Utility-Audited debt ratio requirement – possible rate increase
  - a. Strand estimate for rate case data
3. CKH Archive/backup services for all employee/Trustee emails - Finance Committee Recommendation to allow until end of year (until other options can be researched) not to exceed \$1,000 to be taken from Restitution Fund

## Unfinished Business

1. Brooklyn Business Complex Update
  - a. Monthly Broker report
  - b. CDBG Commission letter
2. DaneCom Agreement - update
3. Approve Community Building Policy
  - a. Public Internet connection - update
4. Local Government Property Insurance Fund Update
5. Approval of Agreement for property transfer: Village to School/School to Village for Bio-retention for storm water control due to School District construction
  - a. Approval of storm water maintenance agreement

## Consent Agenda

1. Approve payment of June 2015 invoices as listed
2. Annual 2015-2016 License Renewals :
  - a. COMBINATION "CLASS B": FERMENTED MALT BEVERAGE & INTOXICATING LIQUORS:  
Renewal- Arlene Elmer, dba Anchor Club, 112 Hotel Street
  - b. COMBINATION "CLASS A": FERMENTED MALT BEVERAGE & INTOXICATING LIQUORS:  
Renewal- Nissin Rodriguez, LLC, dba Brooklyn Mini Mart, LLC, Nissin Rodriguez, Agent, 355 N Rutland Ave  
Renewal-Dolgencorp, LLC, dba Dollar General, Phil Hesslau, Agent, 303 Douglas Dr
  - c. OPERATOR LICENSE RENEWALS:  
Cynthia Jazdzewski, Gerald Elmer, Linda Dybala, Dani Maher, Tina Ast, Terri Johnson, Julie Bruner, Stephanie Leake, Cathie Sarow, Patrick Horn, Sarah Unbehaun, Brandi Ziegler
  - d. NON-INTOXICATING BEVERAGE LICENSE (soda)  
Anchor Club, Brooklyn Mini Mart, Dollar General
  - e. CIGARETTE LICENSE  
Anchor Club, Brooklyn Mini Mart, Dollar General
  - f. COIN OPERATED MACHINE LICENSE  
Brooklyn Mini Mart –7, Anchor Club – 9

## Committee Reports

1. Electronic Media
  - a. Approve minutes of 5-4-2015
  - b. Approve listing of Social Media Accounts with publish permission list
2. Planning & Zoning Commission Hawkey
  - a. Request from Town of Brooklyn to re-zone parcel for Veterans Memorial Parcel 0127.01 - Set hearing date
  - b. Approve waiving Zoning Hearing Fee
3. Ordinance Committee McCallum
  - a. Approve 4-6-15 Committee minutes
4. Fire/EMS
  - a. AB 213 relating to ambulance staffing by EMT's and first responders
  - b. Approve burning permit application
5. Economic Development Committee Kirkpatrick
6. Recreation Committee Smith
  - a. Approve Resignation of Trustee Smith from committee
  - b. Approve Appointment of President Hawkey to committee
  - c. Approve hiring Gabby Proto Summer Recreation Coordinator Assistant at

- \$10.50 per hr for up to 16 hours a week
- d. Approve hiring Elizabeth Klahn Summer Recreation Coordinator at \$12.25 per hr for up to 30 hours a week

7. Emergency Management Committee

- a. NIMS Training

8. Personnel Committee

Hawkey

9. Finance Committee

- a. 2014 Audit-recommendation for approval
- b. Continue using J Maul software for Green County Tax collection-recommendation for approval
- c. Invoice #2015-05 Accident 11-28-15-Light Pole replaced-legal action needed

Adjourn

Posted 6-05-2015

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's office at 608-455-4201